



## Building Bonus Grant and HomeBuilder Grant Application Form and Lodgment Guide

You can receive the Building Bonus grant and HomeBuilder grant if you meet the eligibility criteria for the grants.

The Western Australian Building Bonus grant of \$20,000 is available to eligible applicants who enter into a contract to build a new home on vacant land or enter into an off-the-plan sales contract to purchase a new home as part of a single-tier development on a strata plan or other land survey type.

The Australian Government HomeBuilder grant of \$25,000 is available to eligible owner-occupiers who enter into a contract to build a new home or substantially renovate an existing home, or purchase a new home off-the-plan as a principal place of residence.

The HomeBuilder grant is administered by RevenueWA, with funding provided by the Australian Government.

If you received a grant but it is found you did not satisfy the eligibility criteria, you may be required to repay the total amount.

If you have entered into a contract on or after 4 June 2020 that replaces a contract made before 4 June 2020, you may not be eligible to receive a grant.

### What to do

- Determine if you are eligible to apply for the grant(s).
- Complete the parts of this application indicated as relevant to your circumstances.
- Take note of when you should submit your application depending on your grant and contract type.
- Submit all documents, including this form, to RevenueWA.

## Eligibility for the Building Bonus grant

You may be eligible for the \$20,000 grant if you enter into either

- *a comprehensive home building contract* to build a new home on vacant land or
- *an off-the-plan sales contract* to purchase a new home in a single-tier development on a strata plan or other land survey type

between 4 June 2020 and 31 December 2020 (inclusive).

If you are an owner builder, you may also be eligible for the grant if you commence construction of the home between 4 June 2020 and 31 December 2020 (inclusive).

You must be the registered freehold owner of the land on which the new home is built and the buyer named in the contract or an eligible transferee on the transfer of land.

### **New detached home on vacant land**

One grant will be paid in relation to each lot of vacant land, regardless of how many homes will be built on the land.

The home to be constructed must be a detached residence.

If the building contract is not in the name of the registered owner of the land, you must provide supporting evidence to establish it is a bona fide arrangement.

Construction must commence within 6 months of the contract date. Construction commences when significant earthworks, excavations or physical building works commence.

If you are an owner builder, the foundations for your home must be laid between 4 June 2020 and 31 December 2020 (inclusive).

### **New home on single-tier strata plan**

One grant will be paid in relation to each home. You may be eligible to receive the grant for each contract you enter into.

This grant does not apply to multi-tier developments or refurbished developments, including those where the original property is extended or renovated.

A single tier scheme is one where the lots or any part of the lots in the scheme are not above or below another lot. The houses can be either detached or non-detached.

Construction must commence within 6 months of the contract date. Construction commences when significant earthworks, excavations or physical building works commence. In certain circumstances this requirement may be extended if commencement is delayed due to unforeseen factors outside the control of the parties.

## Eligibility for the HomeBuilder grant

You may be eligible for the \$25,000 grant if you enter into

- a *comprehensive home building contract* to build a new home as your principal place of residence if the value of the house and land does not exceed \$750,000 or
- an *off-the-plan sales contract* to purchase a new home as your principal place of residence if the contract price does not exceed \$750,000. Construction can have commenced before the date of the contract as long as the commencement is on or after 4 June 2020 or
- a *contract with a registered builder to substantially renovate* your principal place of residence if the renovation contract is between \$150,000 and \$750,000, and the value of your existing house and land does not exceed \$1.5 million. For information on what is a substantial renovation, see the Australian Government website at <https://treasury.gov.au/coronavirus/homebuilder>

The contract must be entered into between 4 June 2020 and 31 December 2020 (inclusive).

Construction must commence within 3 months of the contract date. In certain circumstances this requirement may be extended by up to 3 months if commencement is delayed due to unforeseen factors outside the control of the parties.

- For a comprehensive home building contract or an off-the-plan sales contract, construction commences when significant earthworks, excavations or physical building works commence.
- For renovations, construction commences when work under the renovation contract commences.

Everyone whose name is or will be on the certificate of title for the property must be an applicant for the grant and must be

- a natural person (not a company or trust)
- aged 18 years or older and
- an Australian citizen.

Applicants must not exceed the income cap of

- \$125,000 per annum for an individual based on either your 2018-19 or 2019-20 taxable income, as shown on your notice of assessment issued by the Australian Taxation Office or
- \$200,000 per annum for a couple based on either your combined 2018-19 or 2019-20 taxable income, as shown on your notice of assessment issued by the Australian Taxation Office.

## When to apply

Apply once you have entered into an eligible contract and have all required supporting documentation. A full list of supporting documents you must attach to your application is provided in Part G of this form. Contact us before submitting this form if you are unable to provide the required documentation.

### Building Bonus grant

*Comprehensive home building contract to build a new home on vacant land (including owner builder)*

- Apply when the foundations have been laid but no later than 30 June 2021.
- If there is a home to be demolished, then apply once demolition has been completed and the foundations have been laid.

*Off-the-plan sales contract to purchase a new home in a single-tier development*

Apply when construction has been completed and you are the registered owner of the property. Construction is taken to have been completed on the date the strata plan is registered, or for other land survey types, when occupation permits and building approval certifications are provided.

### HomeBuilder grant

Applications must be received by no later than 31 December 2020.

*Comprehensive home building contract to build a new home as a principal place of residence*

Apply when the foundations have been laid.

*Contract with a registered builder to substantially renovate your principal place of residence*

Apply when you have evidence showing payments of at least \$150,000 of the contract price have been made to the builder.

*Off-the-plan sales contract to purchase a new home*

Apply when construction has been completed and you are the registered owner of the property.

## How to apply

Submit this form and all supporting documents [via a web enquiry](#) or by mail to

RevenueWA  
GPO Box T1600  
Perth WA 6845

## Find out more

Complete details of the grants and eligibility requirements are provided on the websites below. Please ensure you have read the information online before completing this application form.

### Building Bonus grant

[WA.gov.au/service/community-services/grants-and-subsidies/apply-new-home-construction-grant](http://WA.gov.au/service/community-services/grants-and-subsidies/apply-new-home-construction-grant)

### HomeBuilder grant

[WA.gov.au/service/community-services/grants-and-subsidies/apply-the-australian-government-homebuilder-grant](http://WA.gov.au/service/community-services/grants-and-subsidies/apply-the-australian-government-homebuilder-grant)

<https://treasury.gov.au/coronavirus/homebuilder>

### Contact us

Web enquiry: [www.osr.wa.gov.au/HomeBuildSchemes](http://www.osr.wa.gov.au/HomeBuildSchemes)

Phone: (08) 9262 1170 or 1300 368 364 (WA country landline callers only)

### IMPORTANT

Providing false or misleading information to RevenueWA is a criminal offence. If it is determined that you have provided false or misleading information to obtain, or attempt to obtain the grant, prosecution action may be undertaken.



## Application form

### Part A – What are you applying for?

#### All applicants to complete

Select one contract type from one or both of the grants.

#### Building Bonus

Tick one if  
applying for  
this grant

- New detached home on vacant land  
*Complete parts B, C, D, E1, F1, G1*
- Off-the-plan contract to purchase in a single tier development  
*Complete parts B, C, D, E2, F1, G2*

#### HomeBuilder

Tick one if  
applying for  
this grant

- Comprehensive home building contract to build a new home  
*Complete parts B, C, D, E3, E4, F2, G3*
- Substantial renovation contract  
*Complete parts B, C, D, E3, E5, F2, G4*
- Off-the-plan contract to purchase a new home  
*Complete parts B, C, D, E3, E6, F2, G5*

You can apply for both grants at the same time using this form.

- You can only apply for one HomeBuilder grant.
- You can apply for multiple Building Bonus grants. One grant will be paid for each eligible property. You must complete a separate form for each property.

### Part B – Details of the grant property

#### All applicants to complete

Land ID (Lot and plan/survey number)	Certificate of Title (Volume / Folio)
Unit / Street Number and Name	Suburb
	Postcode

## Part C – Applicant details

### All applicants to complete

All persons who are or will be registered as owners on the Certificate of Title must be applicants. All correspondence will be emailed to Applicant 1.

Applicant 1			
Full Name or Company Name		Date of Birth or ACN	
<b>Postal Address</b>			
Unit / Street Number and Name	Suburb	Postcode	State
<b>Residential Address</b> (write 'as above' if same as postal address)			
Unit / Street Number and Name	Suburb	Postcode	State
Email (required)		Phone	
Tick to indicate	<input type="checkbox"/> Natural person	<input type="checkbox"/> Corporation	<input type="checkbox"/> Trustee
Citizenship status			

Applicant 2			
Full Name or Company Name		Date of Birth or ACN	
<b>Postal Address</b>			
Unit / Street Number and Name	Suburb	Postcode	State
<b>Residential Address</b> (write 'as above' if same as postal address)			
Unit / Street Number and Name	Suburb	Postcode	State
Email (required)		Phone	
Tick to indicate	<input type="checkbox"/> Natural person	<input type="checkbox"/> Corporation	<input type="checkbox"/> Trustee
Citizenship status			

For the Building Bonus Grant, attach additional application forms if

- there are more than two applicants or
- you are applying for a grant for more than one property.

## Part D – Payment details

### All applicants to complete

The grant will be paid into your nominated bank account. This must be an Australian cheque or savings account.

Name of financial institution and branch												
Account name (e.g. John & Jan Citizen)												
BSB				-				Account no.				
Does this account belong to someone who is not an applicant?											Yes / No	

## Part E – Transaction details

### Complete if you are applying for the Building Bonus grant

E1. If you are building a new detached home on vacant land	
Will the building share any walls or roof structures with any other buildings?	Yes / No
Will the building be used for any commercial purpose or short stay accommodation?	Yes / No
Is the home to be built on land that will be subdivided?	Yes / No
On what date was the comprehensive building contract signed? If you are an owner builder, write <i>owner builder</i> instead of the date.	
On what date did construction commence?	
On what date were the foundations laid?	
Is there another building on the land that can lawfully be used as a place of residence?	Yes / No
If yes, what date do you expect this building to be demolished?	

OR

E2. If you are building a new home on a single-tier development	
Is this part of a single tier development?	Yes / No
Is this building a refurbished development, such as where the original property is extended or renovated?	Yes / No
On what date was the contract signed?	
On what date were you registered on the Certificate of Title?	
On what date did or will construction commence? If this date is more than 6 months after the contract was signed, you are required to provide reasons explaining the delay in commencement as part of your supporting information.	



## Complete if you are applying for the HomeBuilder grant

All applicants must be considered when answering eligibility questions.

<b>E3. All HomeBuilder applicants to answer</b>	
Applying as an individual or couple	
Are you or will you be the sole owner of the property as listed on the certificate of title?	Yes / No
If yes, is your taxable income for either the 2018-19 or 2019-20 financial year below \$125,000?	Yes / No
If no, are you and your spouse/partner the only owners of the property as listed on the certificate of title?	Yes / No
If you are applying as a couple, is your combined taxable income for either the 2018-19 or 2019-20 financial year below \$200,000?	Yes / No
Is each applicant a natural person (not a company or trust)?	Yes / No
Is each applicant aged 18 years or older on the contract date?	Yes / No
Is each applicant an Australian Citizen?	Yes / No
Will each applicant live in the home as their principal place of residence for a continuous period of at least 6 months on completion of construction, renovation or settlement?	Yes / No
Is this the first time each applicant (or applicants) will receive the HomeBuilder grant in relation to any property owned individually or jointly with another person in any Australian state or territory?	Yes / No
Is this the first time an application for the HomeBuilder grant has been made in relation to the home that is the subject of this application?	Yes / No
Did each applicant enter into the contract at arm's length, freely and independently of each other and without influence?	Yes/No

Answer the section below relevant to your contract type.

<b>E4. If you are building a new home</b>	
What is the total value of the comprehensive home building contract?	\$
If the land you are building on was acquired separately, what is the value of the land?	\$
On what date was the comprehensive building contract signed?	
On what date did or will construction commence? If more than 3 months after the contract was signed, you must provide reasons explaining the delay as part of your supporting information	
On what date were the foundations laid?	
If the foundations haven't been laid, will they be laid by 31 October 2022?	Yes / No
Builder's name	
Builder's registration / licence number	

**OR**

<b>E5. If you are carrying out a substantial renovation</b>	
Will the renovation substantially alter the property and improve the accessibility, safety or liveability of the property ('eligible works')?	Yes / No
What is the total value of the renovation contract?	\$
What is the value of the eligible works that will improve the accessibility, safety or liveability of the property?	\$
What was the total value of your existing property (house and land) before you commenced the renovation?	\$
On what date was the renovation contract signed?	
On what date did or will construction commence? If more than 3 months after the contract was signed, you must provide reasons explaining the delay as part of your supporting information	
Has at least \$150,000 of the contract price been paid to the builder?	Yes / No
If not, will \$150,000 be paid by 31 October 2022?	Yes / No
Builder's name	
Builder's registration / licence number	

**OR**

<b>E6. If you are buying an off-the-plan home</b>	
What is the total value of the property under the sales contract?	\$
On what date was the sales contract signed?	
On what date did or will construction commence? If more than 3 months after the contract was signed, you must provide reasons explaining the delay as part of your supporting information	
Are you or will you be registered on the certificate of title as the owner of the property by 31 October 2022?	Yes / No

## Part F – Declaration

**Complete the declaration relevant to your application.**

If you are applying for both the Building Bonus grant and the HomeBuilder grant, you must complete both declarations.

All applicants must complete the declaration.

### F1. If you are applying for the Building Bonus grant

I declare:

- I have read, understand and agree to the conditions of this grant.
- All information disclosed in this application is true, complete and correct.
- I understand that providing false or misleading information to RevenueWA is a criminal offence. If it is determined that I have provided false or misleading information to obtain, or attempt to obtain the grant, prosecution action may be undertaken.
- I have not already received the Building Bonus grant for this property.
- I will notify RevenueWA of any relevant changes in my circumstances and/or variations to the documents attached to this application.
- I understand that I may be required to repay the grant if it is subsequently found I did not satisfy the eligibility criteria.

#### Applicant 1

Full name	Signature	Date
If a corporation:		
Name of corporation		
Position of authorised officer		
If a trustee:		
Name of trust		

#### Applicant 2

Full name	Signature	Date
If a corporation:		
Name of corporation		
Position of authorised officer		
If a trustee:		
Name of trust		

**If there are more than two applicants, please complete the relevant information on additional copies of this form.**

## F2. If you are applying for the HomeBuilder grant

I declare:

- I have read, understand and agree to the conditions of this grant.
- All information disclosed in this application is true, complete and correct.
- I understand that providing false or misleading information to RevenueWA is a criminal offence. If it is determined that I have provided false or misleading information to obtain, or attempt to obtain the grant, prosecution action may be undertaken.
- I am or will be using the home as my principal place of residence for at least 6 months.
- The contract was entered into at arm's length. This means the contract has been made by two parties freely and independently of each other and without influence.
- I am not an owner builder.
- I have not already received the HomeBuilder grant for any property.
- I will notify RevenueWA of any relevant changes in my circumstances and/or variations to the documents attached to this application.
- I understand that I may be required to repay the grant if it is subsequently found I did not satisfy the eligibility criteria.
- I understand RevenueWA will access and exchange information about me to verify my eligibility for the HomeBuilder grant with other State, Territory and Australian Government agencies, document issuing authorities and commercial organisations as permitted by law.
- I give consent to RevenueWA to provide information about my application to the Australian Government.

### Applicant 1

Full name	Signature	Date

### Applicant 2

Full name	Signature	Date

## Part G – Supporting documents to be included with your application

Building Bonus grant	
<b>G1. If you are building a new detached home on vacant land</b>	Tick if provided
A copy of Certificate of Title	<input type="checkbox"/>
Copy of the schedule of particulars of the contract up to and including the special conditions and signature page signed between 4 June 2020 and 31 December 2020	<input type="checkbox"/>
Evidence of when construction commenced (statement or other evidence from builder)	<input type="checkbox"/>
Evidence of laying of foundations (invoices from builder/contractor)	<input type="checkbox"/>
If a home was already on the land, evidence to show the home has been demolished	<input type="checkbox"/>
A copy of your owner builder approval from the Building Services Board (only required for owner builders)	<input type="checkbox"/>
Copy of birth certificate, current Australian or international passport or current driver's licence	<input type="checkbox"/>
<b>G2. If you are buying off-the-plan</b>	Tick if provided
Sales contract signed between 4 June 2020 and 31 December 2020 to purchase a new home in a single-tier development on a strata plan or other land survey type	<input type="checkbox"/>
Evidence of when construction commenced (statement or other evidence from builder)	<input type="checkbox"/>
Evidence of laying of foundations (invoices from builder/contractor)	<input type="checkbox"/>
Statement and evidence explaining reasons for delays in commencement of construction (if commencement was more than 6 months after contract signed)	<input type="checkbox"/>
Copy of the Certificate of Title showing the property has been registered in your name	<input type="checkbox"/>
Copy of birth certificate, current Australian or international passport or current driver's licence	<input type="checkbox"/>
HomeBuilder grant	
<b>G3. If you are building a new home</b>	Tick if provided
A copy of the Certificate of Title	<input type="checkbox"/>
Copy of the schedule of particulars of the contract up to and including the special conditions and signature page signed between 4 June 2020 and 31 December 2020	<input type="checkbox"/>
Copy of birth certificate, Australian Citizenship certificate or current Australian passport	<input type="checkbox"/>
Copy of the latest Notice of Assessment issued by the Australian Taxation Office for 2018-19 or 2019-20 (if available) for each applicant, or evidence of nil tax return or non-lodgment advice if not required to lodge a tax return with your Tax File Number (TFN) crossed out	<input type="checkbox"/>
Copy of contract of sale if less than 12 months from date of application. If more than 12 months, a copy of valuation from a bank or licenced independent valuer	<input type="checkbox"/>
Copy of invoices and receipts showing that first progress payment has been made to the builder under the contract	<input type="checkbox"/>
Evidence of when construction commenced (statement or other evidence from builder)	<input type="checkbox"/>
Evidence of laying of foundations (photograph of the foundations and invoice from builder/contractor)	<input type="checkbox"/>
Copy of the builder's registration/licence	<input type="checkbox"/>
Statement and evidence explaining reasons for delays in commencement of construction (if commencement was more than 3 months after contract signed)	<input type="checkbox"/>
If there is a relationship between the applicant(s) and builder, a declaration clarifying that the parties dealt with each other at arm's length, freely and independently of each other and without influence	<input type="checkbox"/>

<b>G4. If you are renovating an existing home</b>	Tick if provided
A copy of the Certificate of Title	<input type="checkbox"/>
Copy of building contract for substantial renovations signed between 4 June 2020 and 31 December 2020	<input type="checkbox"/>
Copy of birth certificate, Australian Citizenship certificate or current Australian passport	<input type="checkbox"/>
Copy of latest Notice of Assessment issued by the Australian Taxation Office for 2018-19 or 2019-20 (if available) for each applicant, or evidence of nil tax return or non-lodgment advice if not required to lodge a tax return with your Tax File Number (TFN) crossed out	<input type="checkbox"/>
Copy of contract of sale for the land if less than 12 months from date of application. If more than 12 months, a copy of valuation from a bank or licenced independent valuer	<input type="checkbox"/>
Evidence of construction having commenced (i.e. first invoice issued for work carried out under the renovation contract)	<input type="checkbox"/>
Statement and evidence explaining reasons for delays in commencement of construction (if commencement was more than 3 months after contract signed)	<input type="checkbox"/>
Copy of invoices and receipts to show that at least \$150,000 has been paid to the builder at the time of making this application	<input type="checkbox"/>
If there is a relationship between the applicant(s) and builder, a declaration clarifying that the parties dealt with each other at arm's length, freely and independently of each other and without influence	<input type="checkbox"/>
<b>G5. If you are buying off-the-plan</b>	Tick if provided
A copy of the Certificate of Title	<input type="checkbox"/>
Copy of the schedule of particulars, up to and including the special conditions of the contract for the off-the-plan purchase signed between 4 June 2020 and 31 December 2020	<input type="checkbox"/>
Copy of birth certificate, Australian Citizenship certificate or current Australian passport	<input type="checkbox"/>
Copy of the latest Notice of Assessment issued by the Australian Taxation Office for 2018-19 or 2019-20 (if available) for each applicant, or evidence of nil tax return or non-lodgment advice if not required to lodge a tax return with your Tax File Number (TFN) crossed out	<input type="checkbox"/>
Evidence of when construction commenced (statement from builder that significant earthworks, excavations or physical building works have commenced)	<input type="checkbox"/>
Evidence of laying of foundations (invoices from builder/contractor)	<input type="checkbox"/>
Statement and evidence explaining reasons for delays in commencement of construction (if commencement was more than 3 months after contract signed)	<input type="checkbox"/>
Copy of the builder's registration/licence showing they were registered prior to 4 June 2020	<input type="checkbox"/>
If there is a relationship between the applicant(s) and builder, a declaration clarifying that the parties dealt with each other at arm's length, freely and independently of each other and without influence	<input type="checkbox"/>